

Higher Education Academy
Benchmarking Promotions Policies & Processes
Peer-Review Workshop
Leicester, Newcastle upon Tyne, Wollongong and Tasmania
Council Room, University of Tasmania
Hobart, Tasmania
29-30 November, 2012

DAY 1			
	9.00	Coffee/morning tea	Introductions
1	9.15-10.00	Welcome from host institution Clarification of HEA expectations of the project Clarification of role of External Evaluator Clarification of outputs of the project Objectives of the peer-review workshop	Prof David Sadler, DVC (Students and Education), UTAS Dr Jeanne Keay, Assistant Director & Head of International Strategy, HEA Prof Dorothy Whittington, Emeritus Professor, University of Ulster Prof Sandra Wills & Prof Annette Cashmore, UOW & UOL Dr Sara Booth, UOW
2	10.00-10.30	Introducing Leicester's institutional context Survey results Promotion statistics	Prof Annette Cashmore Dr Chris Cane
3	10.30-11.00	Introducing Newcastle upon Tyne's context Survey results Promotion statistics	Prof Stephen McHanwell Sue Robson
	11.00-11.30	Coffee	
4	11.30-12.00	Introducing UOW's institutional context Survey results Promotion statistics	Prof Sandra Wills A/Prof Christine Brown Jan Sullivan Anne Melano
5	12.00-12.30	Introducing UTAS's institutional context Survey results Promotion statistics	Dr Sara Booth A/Prof Rosemary Callingham Dr Cassie Saunders
6	12.30-1.00	Discussion - refining the templates for:	

		Institutional Context Staff survey Promotion Statistics	A/Prof Christine Brown Prof Annette Cashmore Prof Sandra Wills
	1.00-1.30	Lunch	
7	1.30-2.00	Performance Indicator 1: Planning and Policy: 1.1, 1.2 Sharing good practice and areas for improvement Implications for Benchmarking Framework	Dr Sara Booth, UTAS
8	2.30-3.00	Performance Indicator 2: Leadership and Culture: 2.1, 2.2 Sharing good practice and areas for improvement Implications for Benchmarking Framework	Dr Chris Cane, UOL
	3.00-3.15	Coffee/Afternoon Tea	
9	3.15-4.15	Performance Indicator 3: Decision Making Structures and Processes: 3.1, 3.2, 3.3, 3.4 Sharing good practice and areas for improvement Implications for Benchmarking Framework	Prof Steve McHanwell, NCL
9	4.15-5.00	Review Review of Day 1 Reviewing the Benchmarking Framework, Institutional Context Statement, Survey Template, Statistics Template in the light of PI discussion so far Homework Review Day 2 plan Feedback from the External Evaluator	Prof Annette Cashmore & Prof Sandra Wills Prof Dorothy Whittington
	6.30	Dinner at SMOLT	All
	DAY 2		
	9.00	Coffee/Morning tea Introduction: Suzi Hewlett, General Manager, OLT	
10	9.15-9.45	Performance Indicator 4: Application Procedures: 4.1, 4.2 Sharing good practice and areas for improvement Implications for Benchmarking Framework Implications for Evidence Framework	Prof Annette Cashmore, UOL

11	9.45-10.30	Performance Indicator 5: Training and Support: 5.1, 5.2, 5.3 Sharing good practice and areas for improvement Implications for Benchmarking Framework	A/Prof Christine Brown, UOW
12	10.30-11.00	Performance Indicator 6: Promotions Outcomes are Sound and Equitable: 6.1, 6.2 Sharing good practice and areas for improvement Implications for Benchmarking Framework	Sue Robson, NCL
	11.00-11.30	Coffee/Morning tea	
13	11.30-12.30	Refining Project Deliverables Benchmarking Framework Evidence Framework Review Methodology Validation Framework Literature Review Policy Review Good Practice Case Studies	Dr Sara Booth Prof Sandra Wills
	12.30 - 1.00	Lunch	All
14	1.00-3.00	The Way Forward Allocation of tasks December to April Future tasks for Advisory Committees Australian Dissemination Forum UK Dissemination Forum	Dr Sara Booth Prof Annette Cashmore Prof Sandra Wills Suzi Hewlett
	3.00-3.30	Afternoon tea	
15	3.30 -4.30	Summary Day 2 Feedback from the External Evaluator Feedback from the HEA Close of Workshop	Prof Dorothy Whittington Dr Jeanne Keay Prof David Sadler